

**STATE OF CONNECTICUT
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION
Minutes of Meeting
July 13, 2016**

The meeting was called to order by Commissioner Rasmussen, at 8:28 a.m. in Room-126 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Commission Members Present: Gerald Rasmussen (Cert. Gen. App. – 4th District)
John J. Galvin Jr. (Cert. Gen. App. – 5th District)
Shawna M. Baron (Cert. Res. App. – 5th District)
Linda M. Sepso (Cert. Res. App. – 3rd District)
Norris Hawkins (Public Member – 1st District)

Commission Members Absent: None

Commission Vacancies: Certified General Appraiser
Public Member (2)

Commission Counsel Present: None

DCP Staff Present: Linda Kieft-Robitaille
Vicky Bullock
Robin Washbond
Katie Lynch (Intern)

Public Present: Jim Kyle

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax: (860) 706-1202.

Department of Consumer Protection Web Site: www.ct.gov/dcp
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MINUTES OF PREVIOUS MEETINGS

It was moved by Commissioner Sepso, Commissioner Hawkins 2nd, and the motion carried unanimously to approve the minutes of the June 8, 2016 CT Real Estate Appraisal Commission meeting.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

None

NEW APPLICANTS

Lia Digioia, RCR applicant - Seeking approval of logs and sample selection

Examiner Linda Kieft-Robitaille informed the Commission that the Department has not received the revised logs from Ms. Digioia, therefore, the Commission tabled this matter until the September meeting.

Daniel Simoes, RCR applicant – Seeking approval of logs and sample selection

It was moved by Commissioner Sepso, Commissioner Baron 2nd, and the motion carried unanimously to deny the logs due to insufficient data.

It was moved by Commissioner Galvin, Commissioner Hawkins 2nd, and the motion carried unanimously to add **Nicholas Gardner** to the agenda under New Applicants.

Nicholas Gardner, RCG applicant – Seeking log approval and sample selection

It was moved by Commissioner Galvin, Commissioner Hawkins 2nd, and the motion carried unanimously to approve the logs and samples were selected.

NEW BUSINESS

It was moved by Commissioner Sepso, Commissioner Rasmussen 2nd, and the motion carried unanimously to add John Rainaldi to the agenda under New Business.

John Rainaldi – Seeking equivalent education credit for 7-hour USPAP Update Course taken at NRAAO Conference for 2016 -2018 CE cycle.

It was moved by Commissioner Galvin, Commissioner Hawkins 2nd, and the motion carried unanimously to approve equivalent education credit.

It was moved by Commissioner Baron, Commissioner Hawkins 2nd, and the motion carried unanimously to add **AQB Criteria Changes** to the agenda under New Business.

AQB Criteria Changes Effective July 1, 2016

Examiner Linda Kieft-Robitaille provided a summary of the change to the three-year Supervisory Appraiser residency requirement. Effective July 1, 2016, while Supervisory Appraisers will continue to need to be state certified appraisers in good standing for a minimum of three years prior to supervising, they no longer need to be state certified and in good standing in the Jurisdiction in which the Trainee Appraiser appraises.

It was moved by Commissioner Baron, Commissioner Sepso 2nd, and the motion carried unanimously to accept and follow the AQB Criteria change regarding the three-Year Supervisory Residency Requirement as of July 1, 2016, and that the Connecticut Statutes and Regulations will be corrected to reflect the change.

ASC Report – ASC Staff Preliminary Compliance Review Findings

Examiner Linda Kieft-Robitaille reviewed the ASC Report Findings with the Commission and discussed the areas requiring attention which were identified during the Review: 'Temporary Practice', 'National Registry', 'Application Process' and 'Education'. Included under the 'Application Process' requiring attention was Gordon Jones' appraiser education. Examiner Kieft-Robitaille asked the Commission to review Mr. Jones' prior appraisal education to determine if his education is still sufficient.

OLD BUSINESS

CE Audit

DCP Intern Katie Lynch provided an update on the Continuing Education audit and stated that a total of 260 licensees were audited which is 20% of Connecticut appraisers. As of July 12, 2016 a total of 236 appraisers were in compliance (90.8%). Nine appraisers paid a fine and are now compliant. Eleven licensees are non-compliant, and three appraisers are requesting a waiver of the fine.

SCHOOL AND COURSE APPLICATIONS

AAL.77 – Appraisal Subject Matter Electives (McKissock, LLC)	18 hrs CE
APR.36 – Commercial Appraisal Review – Subject Matter Electives (on-line) (McKissock, LLC)	15 hrs PL
AAL.78 – Online Small Hotel/Motel Valuation (Appraisal Institute)	7 hrs CE

AAL.79 – Online Using Your HP12C Financial Calculator (Appraisal Institute)	7 hrs CE
AAL.80 – Breakfast with the Experts: Is Commercial Real Estate Due for Readjustment? (Massachusetts Board of Real Estate Appraisers)	'Tabled'
AAL.81 – What Lenders Want: Minimize Callbacks by Identifying Client Expectations (Massachusetts Board of Real Estate Appraisers)	'Tabled'
APR.37 – Expert Witness for Commercial Appraisers – Subject Matter Electives (on-line) (McKissock, LLC)	15 hrs PL
APR.38 – Basic Appraisal Principles Online (Appraisal Institute)	30 hrs PL
APR.39 – Basic Appraisal Procedures Online (Appraisal Institute)	30 hrs PL

It was moved by Commissioner Baron, Commissioner Hawkins 2nd, and the motion carried unanimously to table courses AAL.80 and AAL.81 until the September meeting due to lack of required documentation; and that AAL.77 course hours be reduced to 18 hours CE, and all other courses/schools are approved as presented.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

Commissioner Baron commented on 'Provisional Supervisor Responsibilities' and asked Attorney Vicky Bullock to follow up with Assistant Attorney General Alan Ponanski on the status of any research his staff may have completed on this matter.

Commissioner Sepso asked about implementing a training seminar for supervisors; the Commission discussed incorporating supervisor training into the law class.

ADJOURN

It was moved by Commissioner Sepso, Commissioner Hawkins 2nd, and the motion carried unanimously to adjourn the meeting at 9:20 a.m.

Respectfully submitted,
Robin Washbond, Commission Secretary

The next meeting of this Commission is scheduled for Wednesday, September 14, 2016 at 8:30 a.m. - Room 119